

GRANT APPLICATION FORM

Please Note: Maximum of 4 pages for this application.

Further information will be requested if required.



Read the Grant Guidelines!!!

Date

1. Applicant

Name: _____ Position: _____
Organisation: _____
Address: _____
Email: _____
Phone (w): _____ (mobile): _____
Website: _____

2. Organisation *All information in this table is required*

ABN of the organisation				
Does your organisation have Deductible Gift Recipient (DGR1) status? Y/N				
Does your organisation have Income Tax Exempt charity (ITEC) status? Y/N				
Where is the organisation's work predominantly located:				
Entity Status: (YES in appropriate box)	Incorporated Association		Registered Company	
	Unincorporated		Other?	
Is your organisation governed by a Board or Management Committee? Y/N				
Does your organisation receive government funding? Y/N				
Total income p.a.	\$	Number of programs		
Number of paid staff		Number of volunteers		
Annual amount of wages/salaries \$				
Please provide the bank details for your organisation where the grant will be deposited if you are successful: <i>Account Name:</i> <i>BSB:</i> <i>Account Number:</i>				

Provide a brief description of your organisation, including when and where it was formed, the purpose of its existence and its experience:

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3. Project

Provide a short summary of the project to which this application relates.

Aim, objectives and name of the project?

How would the grant funds sought be used to assist in meeting the objectives of the project? *(UCF grant funds can only be used for direct project costs and cannot be used for administration)*

What are the expected outcomes from the use of the grant funds for this purpose?

(Please use measurable outcomes – eg volunteer and paid tutors will provide 20 students with special needs 10 hours of study support each. Directors pay particular attention to this section.)

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When do you expect the project to be completed?

What is the Annual Budget for the project?

Grant Amount Requested:

(UCF small grants typically range from \$500 AUD up to \$2000 AUD)

Include a budget of how the funds will be spent (see sample provided for download)

4. How did you hear about UCF?

5. Additional Information

Please provide below any other information that you would like considered.